

NEW!

MULTISELECT DROP-DOWN LISTS IN AUTOTEXTS AVAILABLE NOW

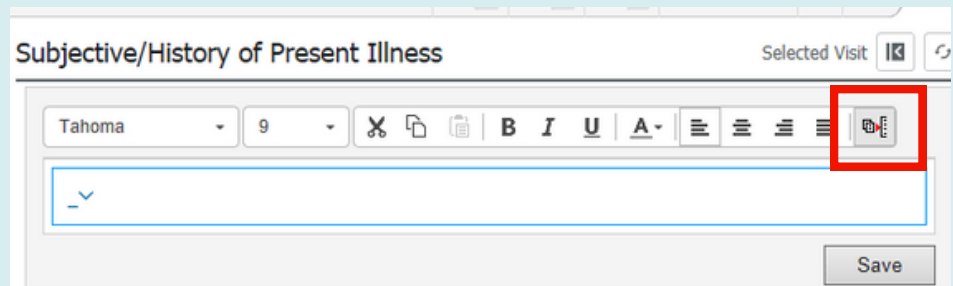
Summary:

Users are now able to create/use a **multiselect drop-down list** in their autotexts.

How to create/use a multiselect drop-down list:

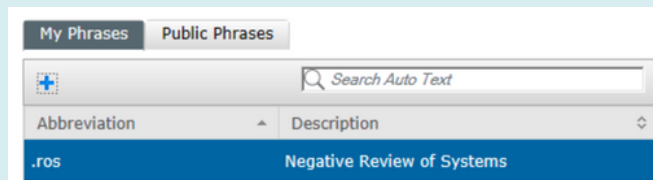
1 Manage Autotext Tool

- From **Provider View**, navigate to the **Manage Autotext Icon** on a free-text component
Or
- From the **Menu**, select the **Autotext Sharing Tool** and open **Manage Autotext Icon** under My Autotext Library

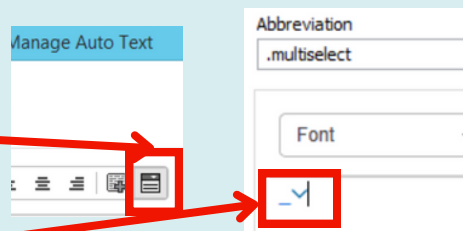


2 Create or Edit an existing Autotext

- Edit a current Autotext under *My Phrases*
- Copy a *Public Autotext*
- Customize a blank Autotext by clicking the *plus sign*



3 Click the Create Drop-List Icon or Click the existing dropdown



4 Check the Multiselect Box

- Enter your drop-down choices
- Click **Create**

